

Date 4/10/87

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)

1.	<u>As Policy Branch</u>	Initials	Date
2.			
3.			
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5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

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REMARKS

*Per our conversation -
a copy of the latest SS
Policy regarding Access to
the Pentagon*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

*U.S.GPO:1986-0-491-247/20047

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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Washington
Headquarters
Services

Building Circular

OS REGISTRY
FEB 1988

No.

Date:

Expiration:

WHS 87-05

July 22, 1987

Indefinite

SUBJECT: Building Security for Pentagon

Admittance procedures, stated in building circular WHS 87-02, dated June 8, 1987, are being changed for the Pentagon and rescinded for Federal Building 2. These new Pentagon procedures will be effective 12:01 a.m., August 3, 1987 and are deemed necessary until a visitor control center is established in the near future. These changes must provide security for DoD personnel and allow access to members of the "DoD Family."

Admittance shall be for official use and require one of the following photographic identification cards:

a. Permanent DoD Building Pass (DD Form 1466). This pass is issued to DoD personnel and other authorized personnel who work regularly (at least 3 days weekly) in the Pentagon. In addition, permanent passes may be provided to members of the news media and foreign diplomatic/military personnel as appropriate. Passes for news media personnel must be requested through the Office of the Assistant Secretary of Defense (Public Affairs). Passes for foreign government personnel or those foreign personnel officially sponsored by their governments must be requested by the respective US Army, US Navy, US Air Force, or Defense Intelligence Agency Foreign Liaison Office. Only holders of the white and pink bordered passes shall be authorized access 24 hours a day. Holders of the blue bordered passes shall be authorized unescorted access 0700 - 1800 hours, Monday - Friday except holidays.

b. Temporary Building Pass (DD Form 1469). This pass is issued to personnel on temporary duty or awaiting a permanent pass. Foreign personnel will not be issued a temporary pass. Holders shall be authorized access 24 hours a day.

c. Military Identification Cards. Personnel in possession of an active duty, reserve, national guard, retired military identification (Form 2), and military dependent identification cards (DD Form 1173) shall be allowed unescorted access from 0700 to 1800 hours, Monday - Friday except holidays.

d. DoD Civilian Identification Cards. Personnel in possession of a photographic identification card issued by a DoD component shall be allowed unescorted access from 0700 to 1800 hours, Monday - Friday except holidays.

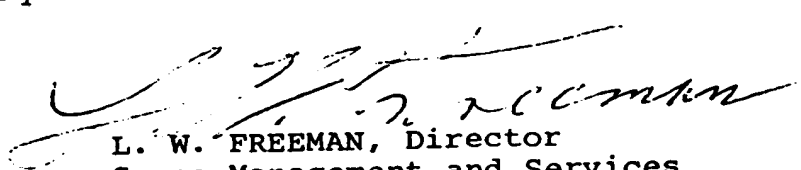
e. Law Enforcement and Investigative Credentials. Personnel in possession of credentials issued by one of the following agencies shall be authorized access 24 hours a day: the Federal Bureau of Investigation, Secret Service (Treasury Department), Federal Protective Service, Criminal Investigation Command (Army), Defense Criminal Investigative Service, Defense Investigative Service, Inspector General (DoD), Military Intelligence (Army), Naval Investigative Service, and Office of Special Investigations (Air Force).

f. White House Passes. Only holders of a White House pass stamped WHS or USSS shall be allowed unescorted access from 0700 to 1800 hours, Monday - Friday except holidays.

g. Senate and House Identification Cards. Capitol Hill identification cards, issued to senators and representatives, shall be allowed access 24 hours a day.

Persons, other than those mentioned above, seeking access to the Pentagon must be met and escorted by personnel who possess a permanent DoD building pass with a white or pink border.

These changes will be incorporated in DoD Directive 5210.46, "DoD Building Security for the National Capital Region" and Administrative Instruction 30, "Building Security for the Pentagon." All other requirements in these publications shall remain in effect.



L. W. FREEMAN, Director
Space Management and Services

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Washington
Headquarters
Services

Building Circular

No. WHS 87-02

Date: June 8, 1987

Expiration: Indefinite

SUBJECT: Building Security for Pentagon & Federal Building 2

New admittance procedures are being implemented for the Pentagon and Federal Building 2. These procedures will be effective 12:01 a.m., June 22, 1987, and are deemed necessary to ensure the safety of Department of Defense employees as well as the protection of classified or sensitive information.

The following identification cards will be recognized for admittance:

a. Permanent DoD Building Pass (DD Form 1466). This pass is issued to DoD personnel and other authorized personnel who work regularly (at least 3 days weekly) in the Pentagon and/or Federal Building 2. In addition, permanent passes may be provided to members of the news media and foreign diplomatic/military personnel as appropriate. Passes for news media personnel must be requested through the Office of the Assistant Secretary of Defense (Public Affairs). Passes for foreign personnel must be requested by the respective US Army, US Navy, US Air Force, or Defense Intelligence Agency Foreign Liaison Office.

b. Temporary Building Pass (DD Form 1469). This pass is issued to personnel on temporary duty or awaiting a permanent pass. Foreign personnel will not be issued a temporary pass.


c. US Armed Forces (Form 2A). Active duty military identification card issued by the respective military departments may be used for access.

d. Law Enforcement Credentials. Federal Bureau of Investigation, Secret Service (Treasury Department), and Federal Protective Service credentials may be used for access.

A permanent building pass holder shall escort all visitors who must display a visitors pass on their clothing. The requirement for escorting is not a new procedure, but is one which has been frequently ignored in the past.

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These changes will be incorporated in DoD Directive 5210.46, "DoD Building Security for the National Capital Region" and Administrative Instruction 30, "Building Security for the Pentagon." All other requirements in these publications shall remain in effect.



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